To Whom It May Concern:

I am interested in applying for a teaching position at your school. I graduated from Tennessee Technological University (TTU) on May 11th, 2013 and I have a Bachelor of Science Degree in Multidisciplinary Studies with a concentration in Elementary Education. Additionally, I hold a valid Tennessee teaching license and am Highly Qualified in grades K-6.

Throughout my tenure as a pre-service teacher, I have been challenged to work closely with my peers in a co-hort setting. In doing so, I have learned the importance of collaboration and cooperation as well as the need to assert independence. I am well-versed in the Common Core State Standards, have been trained and evaluated with the TAP assessment module, and explored the use of constructive responses in teaching. Beyond this, I value cross-curricular and technology integration, strive to engage learners in instruction, maintain strong relationships with parents, and know the significance of continuing my own professional development. Please feel free to view some of my work on my web portfolio at <http://jessicaforgety.wikispaces.com/>

Please note that my last name changed due to marriage, shortly after graduating from TTU. My maiden name is Forgety, so many of the documents on my portfolio have this name, and many of my references know me by my maiden name.

It is my goal to grow my range of experience with my ability to be a compassionate, enthusiastic, and an intelligent teacher who will make a positive contribution to your school district.

Sincerely,

Jessica Paxton

**Jessica E. Paxton**

**146 Paxton Rd**

**Lancing, TN 37770**

**Email: Jessibeth14@yahoo.com**

**Website: http://jessicaforgety.wikispaces.com/**

**Phone: (865)237-5041**

***Objective:***

To apply my knowledge and enjoyment of teaching children.

***Education:***

Tennessee Technological University May 2013

* TN
* B.S. Multidisciplinary Studies, Education
* Elementary Education(K-6)
* Dean’s List

Pellissippi State Community College May 2011

* Knoxville, TN
* Associate of Science in Teaching

***Teaching Related Experience:***

* Substitute Teaching August 2015-Present
* Oak Ridge Schools
* Grades K-4
* Oak Ridge, TN
* Substitute Teaching Fall 2013
* Sunbright School
* Spanish, Library, Special Education, Third grade
* Sunbright, TN
* Following instructions to teach and guide student’s when a teacher was absent.
* Residency II 2013
* Clinton Elementary School
* Kindergarten
* Clinton, TN Suburban, title 1 school
* Involved with Co-Teaching, Planning, Balanced Literacy, Cross Curricula Integration, Hands-On Training
* Residency I 2012
* Clinton Elementary School
* Kindergarten
* Involved with Co-Teaching, Balanced Literacy, Cross Curricula Integration, Hands-On Training
* Practicum Experiences:

North Clinton Elementary 2012

* Clinton, TN
* Title 1 School, Suburban
* Kindergarten, 3rd grade
* Involved with co-teaching, independent teaching, guided reading

Dutch Valley Elementary 2011

* Anderson County, TN
* Title 1 School
* 3rd grade
* Involved with lesson planning, independent teaching, Balanced literacy, grading, administering assessments.

Farragut Primary School 2009

* Knoxville, TN
* High Socioeconomic Urban school
* Kindergarten
* Involved with administration of assessments, guided learning, Balanced literacy

***Work Experience:***

JC Penney Salon 2007-2013

* Senior Designer
* Cosmetologist
* Involved with providing customer service to salon and store customers, communicating with a differentiated population, hair and nail care.

Prisms and Profiles 2004-2006

* Hair Stylist/Stylist Assistant
* Cosmetologist
* Customer relations, housekeeping, hair and nail care.

***Accomplishments:***

* Highly Qualified in areas K-6
* Trained and Evaluated by TAP Teacher Advancement Program Evaluation System
* Certified in Project WET
* Certified in Project Learning Tree
* Trained in WEB 2.0 Technology Integration
* Trained in Differentiated Instruction for English Language Learners
* Completed Pilot EDTPA Assessment

***Community Involvement:***

* Children’s Ministry team leader, Ridgepoint Church, Morgan County